



Position: National Clinical Director

Status: Exempt

Position Summary:

The National Alliance for Children's Grief is currently seeking a Clinical Director to provide clinical oversight to the development of resources and programming for the national organization.

Our ideal candidate would be enthusiastic about building and managing relationships, hold anti-racist values, and be dedicated to practicing from an anti-oppression lens. The candidate will possess clinical knowledge and credentials related to childhood bereavement and will have experience in the childhood bereavement field. Bi-lingual skills would be appreciated.

This is a key leadership position, responsible for overseeing clinical aspects of the work of organization and working directly with the Chief Executive Officer to ensure all strategic program goals are being met. This position will not be involved in direct client services.

Primary Responsibilities:

- Reports directly to the Chief Executive Officer and serves as an important member of the executive staff team.
- Works with the Chief Executive Officer to plan and execute strategies for the development of resources and monitor progress against goals.
- Assists in growing the vision of the organization.
- Provides clinical oversight for the organization.
- Oversees the workgroup process and outputs.

Key Job Responsibilities:

- Ensure alignment with overall organizational strategic direction of the organization and best practices in bereavement care for children and their families.
- Lead and implement the clinical direction of the organization.
- Collaborate with staff to develop innovative resources, programs, and services.
- Oversee the workgroup process and outputs, as appropriate.
- Identify opportunities to collaborate with members, other professionals, and partners.
- Support organizational communications with a clinical perspective.
- Identify current and developing needs and trends related to childhood bereavement.
- Seek opportunities to present a variety of viewpoints on topics related to childhood bereavement including but not limited to blogs, articles and interviews.
- Provide education and awareness through trainings, presentations and white papers.
- Represent the organization through speaking opportunities.

- Research models of certification appropriate for the childhood bereavement field and assist with the implementation of a certification program.
- Participate actively in the planning and execution of the organization's events.
- Represent the organization at public events in coordination with the CEO and other staff members.
- Other duties as requested that support the mission of the organization.

Critical Competencies for Success:

- Ability to work in a virtual environment and maintain accountability.
- Ability to communicate effectively, both written and verbally.
- Ability to self-start and to systematically track multiple needs and issues simultaneously.
- Ability to manage time effectively to meet deadlines.
- Ability to work collaboratively with and provide leadership to others in work groups and committees.
- Ability to be flexible and be a team player.
- Ability to maintain the highest standards of professionalism and confidentiality.

Qualifications:

- Masters level qualification in a related field or recognized equivalent.
- Minimum of 3-5 years clinical experience in a bereavement program or a related field. Preference in a childhood bereavement field.
- Familiarity with diverse populations.
- Excellent capacity for managing and leading people.
- Experience in developing and/or implementing programming.
- Excellent writing and editing skills.
- Outstanding verbal and written communications skills.
- Experienced and comfortable with making presentations and providing training.
- Available to work 40 hours per week.
- Working knowledge of and ability to learn a variety of computer programs and applications.

Preferred:

- Previous non-profit experience.
- Bi-lingual skills.

Working Conditions:

The organization conducts its business through a virtual office. The National Clinical Director will work from a remote, home office. Laptop computer, printer and scanner will be provided by or costs reimbursed by the organization. He/she must expect travel at least twice per year, including to The National Alliance for Children's Grief Annual Symposium.

Reporting Relationship:

The National Clinical Director reports directly to the CEO of the organization.

Applicants should complete the on-line application and a cover letter that focuses on how you demonstrate connection to the mission.

Questions should be directed to vicki.jay@childrengrieve.org.